

CALL FOR ENTRIES



KT International Rational Process Achievement Awards

The KT International Rational Process Achievement Awards honor the outstanding use of Kepner-Tregoe processes. Each year, individuals and organizations are recognized for using KT processes to save millions of dollars, pursue new business opportunities, manage complex projects, and resolve critical business issues. Winners are notified by letter and awards are presented by arrangement to the award-winning organizations, teams, and individuals. For more information, contact your KT account manager.

SUBMISSION DETAILS

Results must have been achieved within two years of submission. Submit your entry and support documentation (if available) by email to your account manager. Annual deadline: The last Friday in October.

CONFIDENTIALITY

KT would like to publicize descriptions of the winning applications of KT process, but we understand the need to protect all information that you would like to keep confidential. Please indicate what can and cannot be made public. This will not influence the judging of your entry.

ENTRY GUIDELINES

To enter, provide the contact information requested and respond to the four items described on the next page. Please submit this information as an MS Word file or pdf of maximum 6000 words. You may, but are not required, to submit relevant support materials. Your KT account manager can help assist you in gathering data and preparing your entry with a template that you can get from them. Multiple entries addressing different issues within an organization are welcome. Winners will be contacted by mail at the mailing address they provide.

CONTACT INFORMATION

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|-----------------------------|-------------|---------|
| Name | | |
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| Title | | |
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| Company | | |
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| Address | | |
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| City | | |
| <hr/> | | |
| State/Province | Postal code | Country |
| <hr/> | <hr/> | <hr/> |
| Email | Phone | |
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| Name of your contact at KT | | |
| <hr/> | | |
| Names of other team members | | |
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DEADLINE: THE LAST FRIDAY IN OCTOBER
SUBMIT YOUR ENTRY AND ANY AVAILABLE DOCUMENTATION BY EMAIL
TO YOUR ACCOUNT MANAGER



JUDGING CRITERIA

KT International Rational Process Achievement Awards

Please follow steps 1-4 below to submit an entry. Use the criteria below to guide the preparation of your entry. Judges will use these weighted criteria to select winners.

1. SELECT A CATEGORY

Category I: Single-Use Application of KT Process. Judging is based on the resolution of a single issue through the application of KT process.

Category II: Organizational-Use Application of KT Process. Judging is based on positive, sustained organizational change through the integration of KT process.

2. CHALLENGE

What was the situation or concern that had developed prior to the application of KT process? How were you dealing with this issue prior to the application of KT process?

3. RESPONSE TO THE CHALLENGE

How was the challenge addressed? What KT processes and supporting methodologies were used? How were they implemented by KT and by you? How has KT made a difference or changed the way issues are resolved?

4. RESULTS

Describe your results.

| KT Pillar | Objective | As Measured By..... | Weight |
|---------------------|---|---|--------|
| Rapid Results | Tangible results attained | Monetary ROI and/or positive business impact achieved such as metrics reflecting customer benefits, quality, safety, & other improvements | 10 |
| | Intangible results attained | Anecdotal evidence of reduced conflicts, teamwork, etc. | 05 |
| Lasting Value | Maximize long-term ROI and/or business impact | Estimated monetary ROI and/or business impact achieved after one year | 10 |
| | Maximize ways to extend the application in the organization | Documented evidence of upstream and/or downstream extensions from the original project scope | 05 |
| Capability Transfer | Maximize skill transfer | Anecdotal evidence of formal/informal process training, coaching, and/or mentoring provided during the application | 05 |
| | Maximize process/system improvements | Anecdotal evidence of business process, information systems, and/or performance system changes made | 05 |
| Collaboration | Maximize collaboration | Anecdotal evidence of key stakeholder involvement: customers, peers, managers, KT suppliers, subordinates | 05 |
| Rational Thinking | Maximize process rigor, accuracy, multi-process use, and innovative use of rational process | Evidence of how much process was used; how well it was used; and innovations/modifications made to address the business issue | 05 |